

Ross Road PAC

Contact Permission Form

2011-12 School Year

The Ross Road PAC (Parent Advisory Council)

would like to say Hello to all returning families, and Welcome to the new families in our community. Thank you for taking the time to complete this form, it will greatly assist the Ross Road PAC in their goal to help “more people know more”!

What is the purpose of the PAC Contact Permission Form?

1) Parent Email Network: From time to time, the Ross Road PAC would like to “fan out” school/PAC related email notices to Ross Road parents via Class Reps. To do this, we need to collect email addresses, and have permission to use them. Email messaging is an important way to keep up-to-date on local classroom, school, and PAC activities and on matters affecting our broader educational community.

2) School Directory: The Ross Road PAC will also publish a school telephone directory listing student names by division, along with an alphabetical listing of Ross Road families, their home address and their phone number. Your individual consent to be included in this directory is required. The Directory will only be used for school community use and will not be distributed outside the school population or used for any commercial, political, or other purposes.

Why do I need to fill out this form if the school already has my contact information?

Ross Road School and the Ross Road PAC use different communication networks and, for privacy reasons, we have to collect contact information separately. We apologize for the inconvenience.

What is the PAC (Parent Advisory Council)?

The mission of the Ross Road School PAC community is two-fold: 1) The PAC will strive to raise funds to support the efforts of the administration and teachers of Ross Road School. 2) The PAC will participate in events which enrich and nurture the strong sense of community and inclusion at Ross Road School. As parents of a child at Ross Road School, you are automatically a member of the Ross Road PAC (RR PAC). The RR PAC Executive Committee is elected by a majority vote from the members of RR PAC at the Annual General Meeting in May of each school year. Please know that you are welcome at all General Meetings throughout the year. This is a great forum to voice your comments, concerns and suggestions.

The PAC is distributing this form in an electronic format so that we may independently obtain parent contact information and get class lists distributed to Class Reps as quickly as possible.

Please read the notes below carefully in order to ensure greater accuracy, and to help us get class lists compiled and distributed efficiently and expeditiously!

Please PRINT OUT the form on page 2 of this document, fill out and return to the PAC drop-box in the school lobby (under the “Down” stairs) by Tuesday, Sept. 20th

→ **Only one form** needs to be filled out per family

→ **Please print clearly** and don’t forget to sign your name at the bottom

→ **Please use the Comments box at the bottom of the form** if you wish to include additional information/instructions

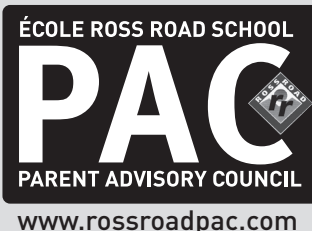
→ **Hard copies of this form** may be obtained at the school office

→ Please return this form **even if you do not want to receive** PAC email communications **and do not want to** be included in the 2011 School Directory

THANK YOU FOR YOUR COOPERATION!

To get in touch with the School Directory team, please send an email to:
rrpacdirectory@gmail.com

To find out more about the Ross Road PAC, please visit the Ross Road PAC website:
www.rossroadpac.com



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Please print this page, fill out, sign and return to the PAC Drop Box (under the "Down" stairs in the lobby) by Tuesday, September 20th.

Only one form per family needs to be filled out • Please print clearly • Please return this form even if you do not want to receive PAC email communications and do not want to be included in the 2011 School Directory. Thank you!

Student information



For identification purposes, please fill in this section regardless of your replies to the questions below.

STUDENT NAME	TEACHER	GRADE	DIVISION

Parent email network



From time to time, the Ross Road Parent Advisory Council (PAC) would like to 'fan out' school/PAC related email notices to Ross Road parents via the class reps. Email messaging is an important way to keep up-to-date on local classroom, school, and PAC activities and on matters affecting our broader educational community. *The emails will always be sent using the 'bcc' function, meaning that no one except the class rep in your child's class will be able to see your email address, thus protecting your privacy.*

☐ **YES:** I would like to receive PAC email communication at the following email address(es):

_____ @ _____ . _____ _____ @ _____ . _____
EMAIL ADDRESS #1 EMAIL ADDRESS #2 (optional)

☐ **NO:** I do not want to receive PAC email communications.

School directory



The Ross Road PAC will also publish a School Directory listing the names of students by division & their parents' address and phone number. The Directory will only be used for school community use and will not be distributed outside the school population or used for any commercial, political, or other purposes. Your individual consent to be included in this directory is required as indicated below.

Do you agree to have your name and contact information published in a School Directory that is provided to other parents?

☐ **YES** (as per contact info below, and student information above) or ☐ **NO**

PARENT/GUARDIAN CONTACT INFORMATION:

PARENT/GUARDIAN NAMES: _____

HOME PHONE NUMBER: _____ CELLULAR (optional) _____

HOME ADDRESS: _____

ADDITIONAL INFORMATION/INSTRUCTIONS:

PARENT/GUARDIAN SIGNATURE

**TO GET IN TOUCH WITH THE SCHOOL
DIRECTORY TEAM, PLEASE EMAIL:**
rrpacdirectory@gmail.com

**FOR MORE INFO PLEASE VISIT THE
ROSS ROAD PAC WEBSITE:**
www.rossroadpac.com